

From: [Epp, Timothy](#)
To: [Leadership Assistant Administrators](#); [Leadership Associate Administrators](#); [Leadership Deputy Assistant Administrators](#); [Leadership Deputy Associate Administrators](#); [Leadership Deputy Regional Administrators](#); [Leadership Regional Administrators](#); [Regional FOIA Officers](#); [Deputy Regional Counsels](#); [Joffe, Brian](#); [FOIA Coordinators, Officers, and Alternates](#); [Regional Counsels](#)
Cc: [Brazauskas, Joseph](#); [Grantham, Nancy](#); [Richardson, RobinH](#); [White, Elizabeth](#); [Packard, Elise](#); [Siciliano, CarolAnn](#); [OGC NFO](#); [Hoverman, Taylor](#); [Wiley, Katharine](#); [Grzegozewski, Nicholas](#); [Payne, James \(Jim\)](#); [Fotouhi, David](#); [Gross, Louann](#); [Vendinello, Lynn](#)
Subject: December 2020 EPA FOIA Backlog Report
Date: Friday, December 4, 2020 11:41:33 AM
Attachments: [image002.png](#)
[image005.png](#)

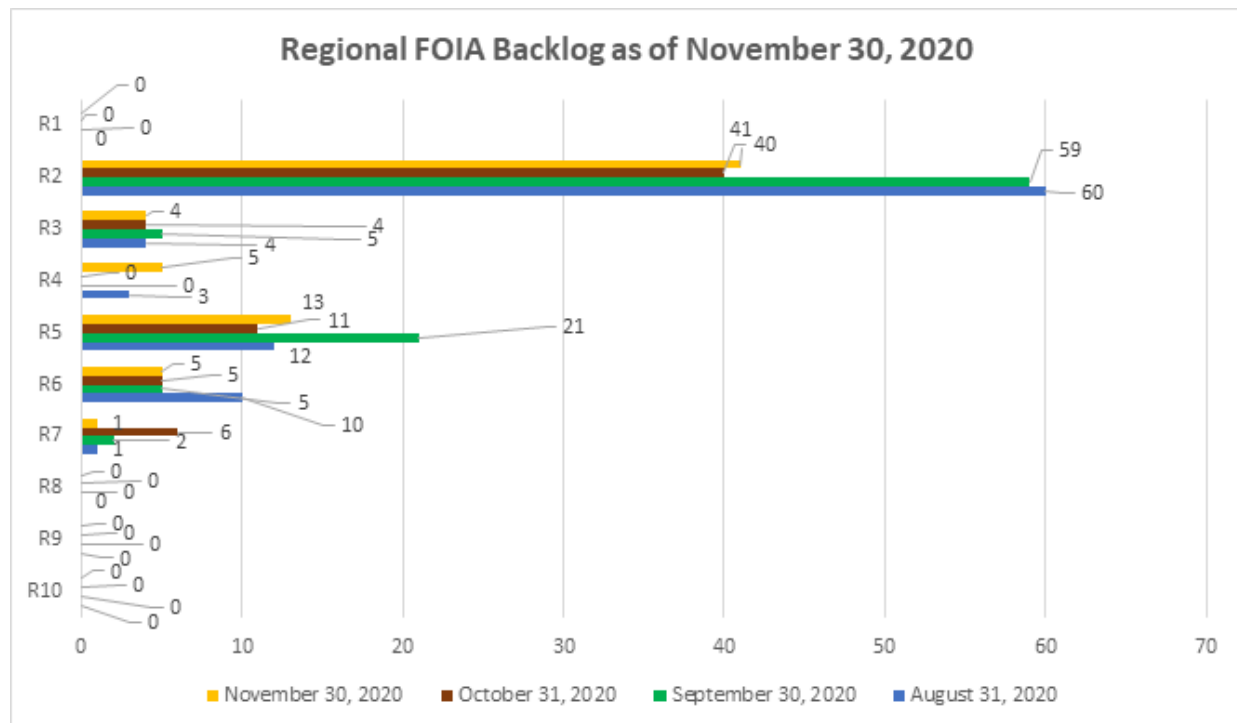
Colleagues,

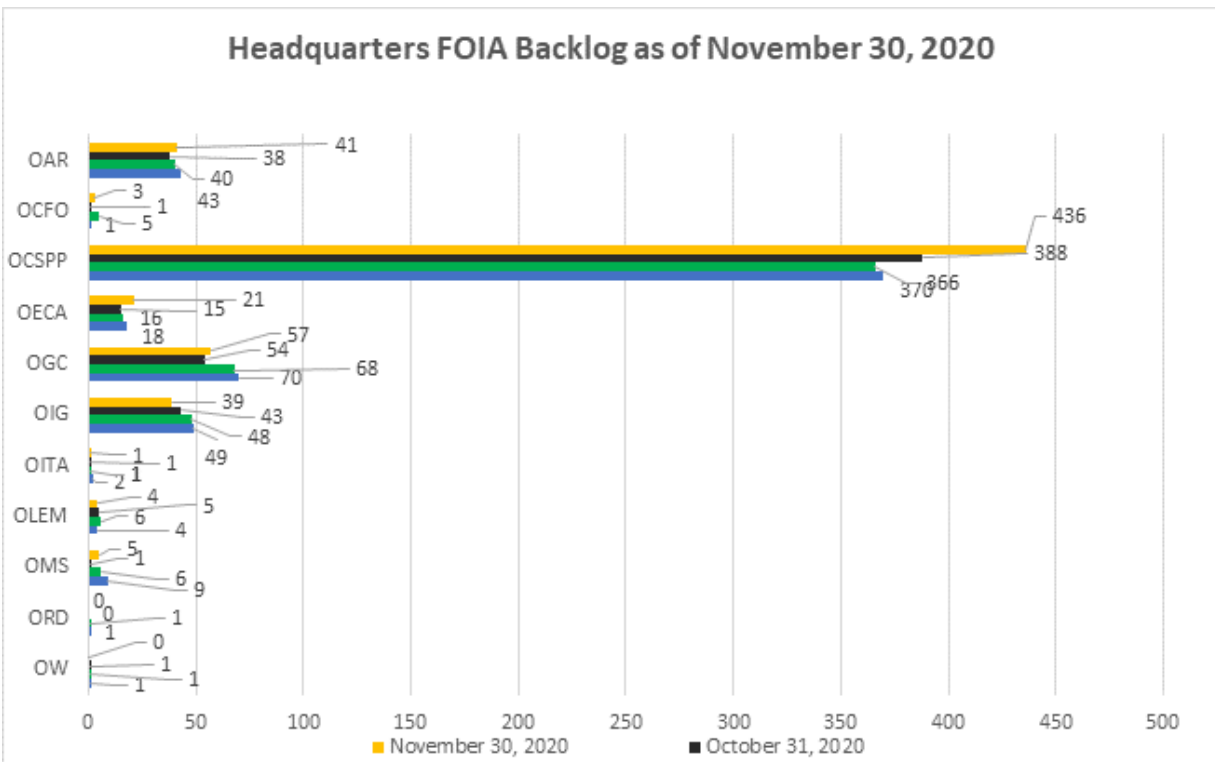
The Agency's backlog of overdue FOIA requests went up significantly in November. Overall, the Agency's backlog of overdue FOIA requests went up to 1,427 at the end of November from 1,348 at the end of October. This increase represents a challenge that we must tackle.

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Congratulations to ORD and Regions 1, 8, 9, and 10, who have continued to maintain no backlog of overdue FOIA requests, and congratulations to OW for achieving a zero backlog of overdue FOIA requests.

End of November Overdue FOIA Data

The charts below show the number of overdue FOIA requests in EPA headquarters program offices and the regions at the end of the most recent four months: November, October, September, and August, 2020. The Office of the Administrator's backlog went up to 751 at the end of November from 735 at the end of October.





For this report, overdue FOIA request is defined as a FOIA request pending for more than 20 working days as of the end of the month or beyond an applicable due date extension that has been documented in FOIAonline (by agreement, proper notice of unusual circumstances, or notice of clock stoppage for clarification or fee assurances that is recorded as a due date extension). Please note that this definition of the backlog is different from the definition required for the Agency's annual report to the Department of Justice, which does not take into account unusual circumstances or other statutorily authorized due date extensions documented in the FOIAonline tracking system.

The August data in this report was generated from FOIAonline on September 1; the September data on October 2, 2020, and the October data on November 2, and the November data on December 1. If you would like to discuss the data, what additional data you would like to see reported, or to discuss ideas on how we can more rapidly reduce the Agency's FOIA backlog and more effectively meet the Agency's FOIA responsibility, please contact me at epp.timothy@epa.gov or at (202) 564-2830.

Tim

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